



**OAK 2040**  
**GROVE COMPREHENSIVE PLAN**

---

**Advisory Committee - Project Kickoff Meeting – February 27, 2017**

# Meeting Agenda

- **Introductions**
- Review the Objectives and Schedule for Planning Process
- Website
- Review Online Survey Draft
- Joint Council and Planning/Parks Commission Workshop – March 2017
- Schedule Public Workshop – April 2017
- Key Stakeholder Interviews – May 2017
- Next Meeting(s) Topics



[cjanson@msa-ps.com](mailto:cjanson@msa-ps.com)  
(612) 548-3132

**Chris Janson, AICP**  
Project Manager



**Shawn O'Shea, AICP**  
Project Planner



**Jason Valerius, AICP**  
Senior Project Planner



**Chuck Schwartz, PE**  
Client Service Manager/  
City Engineer

# Meeting Agenda

- Introductions
- **Review the Objectives and Schedule for Planning Process**
- Website
- Review Online Survey Draft
- Joint Council and Planning/Parks Commission Workshop – March 2017
- Schedule Public Workshop – April 2017
- Key Stakeholder Interviews – May 2017
- Next Meeting(s) Topics

# Project Objectives

Our goal is to assist the community in developing an update to the plan and facilitate a planning process that:

- Analyzes current and projected demographic conditions and ties future growth planning to projected land use need.
- Examines existing community land use and promotes future growth, both infill and new development, in a manner that enhances the existing community qualities of Oak Grove.
- Provides recommendations for road, trail and pedestrian focused transportation improvements for the community; particularly to new growth areas.
- Examines current infrastructure capabilities and provides implementation strategies for any necessary rehab and expansion to serve development.
- Coordinates with the community to create an Action Plan for Implementation of the Comprehensive Plan.

MONTH	TASK
February 2017	<ul style="list-style-type: none"> <li>• Advisor Committee Meeting #1 - Project Kick-Off Meeting with City Staff</li> <li>• Begin Existing Plan Review, Demographics and Existing Conditions Analysis</li> <li>• Launch Project Website</li> </ul>
March 2017	<ul style="list-style-type: none"> <li>• Ongoing - Existing Plan Review, Demographics and Existing Conditions Analysis</li> <li>• Joint Council and Planning Commission Workshop – SWOT Analysis</li> <li>• Open Online Survey</li> </ul>
April 2017	<ul style="list-style-type: none"> <li>• Ongoing - Existing Plan Review, Demographics and Existing Conditions Analysis</li> <li>• Ongoing - Online Survey</li> <li>• <b>Public Workshop – SWOT Analysis</b></li> </ul>
May 2017	<ul style="list-style-type: none"> <li>• Key Stakeholder Interviews</li> </ul>
June 2017	<ul style="list-style-type: none"> <li>• Prepare Draft of Comprehensive Plan Update and Associated Zoning Ordinance Amendments</li> </ul>
July 2017	<ul style="list-style-type: none"> <li>• Advisory Committee Meeting #2 - Presented Draft and Future Land Use Charrette</li> </ul>
August 2017	<ul style="list-style-type: none"> <li>• Prepare Final Draft of Plan and Associated Zoning Ordinance Amendments</li> </ul>
September 2017	<ul style="list-style-type: none"> <li>• <b>Public Workshop to Review Draft Plan</b></li> </ul>
October 2017	<ul style="list-style-type: none"> <li>• Advisory Committee Meeting #3 - Review Final Draft Plan and Input from Public Workshop</li> </ul>
November 2017	<ul style="list-style-type: none"> <li>• Planning and Zoning Commission <b>Public Hearing</b> and Review for Recommendation to Council</li> </ul>
December 2017	<ul style="list-style-type: none"> <li>• City Council <b>Public Hearing</b> and Review for Adoption</li> <li>• Deliver Final Plan Documents and Map Data</li> <li>• Upload Final Documents to Metropolitan Council Website</li> </ul>

# Meeting Agenda

- Introductions
- Review the Objectives and Schedule for Planning Process
- **Website**
- Review Online Survey Draft
- Joint Council and Planning/Parks Commission Workshop – March 2017
- Schedule Public Workshop – April 2017
- Key Stakeholder Interviews – May 2017
- Next Meeting(s) Topics

[oakgrove2040plan.com](http://oakgrove2040plan.com)



# Meeting Agenda

- Introductions
- Review the Objectives and Schedule for Planning Process
- Website
- **Review Online Survey Draft**
- Joint Council and Planning/Parks Commission Workshop – March 2017
- Schedule Public Workshop – April 2017
- Key Stakeholder Interviews – May 2017
- Next Meeting(s) Topics

# Meeting Agenda

- Introductions
- Review the Objectives and Schedule for Planning Process
- Website
- Review Online Survey Draft
- **Joint Council and Planning/Parks Commission Workshop – March 2017**
- Schedule Public Workshop – April 2017
- Key Stakeholder Interviews – May 2017
- Next Meeting(s) Topics

# **Joint Council and Planning/Parks Commission Workshop – March 13, 2017**

## **Planned Agenda:**

- Overview of Oak Grove's Comprehensive Planning Process and Metropolitan Councils Thrive 2040 Requirements
- Existing Conditions Overview
- Define Expectations of Process and Document
- SWOT Analysis- Discuss Strengths, Weakness, Opportunities and Threats
  - Mobility
  - Development
  - Beautification

# Meeting Agenda

- Introductions
- Review the Objectives and Schedule for Planning Process
- Website
- Review Online Survey Draft
- Joint Council and Planning/Parks Commission Workshop – March 2017
- **Schedule Public Workshop – April 2017**
- Key Stakeholder Interviews – May 2017
- Next Meeting(s) Topics

# **Public Workshop – April 2017**

- **Comprehensive Planning 101**
- **Overview of Oak Grove’s Comprehensive Planning Process and Metropolitan Councils Thrive 2040 Requirements**
- **Existing Conditions Overview**
- **SWOT Analysis- Discuss Strengths, Weakness, Opportunities and Threats**
  - **Mobility**
  - **Development**
  - **Beautification**

# Meeting Agenda

- Introductions
- Review the Objectives and Schedule for Planning Process
- Website
- Review Online Survey Draft
- Joint Council and Planning/Parks Commission Workshop – March 2017
- Schedule Public Workshop – April 2017
- **Key Stakeholder Interviews – May 2017**
- Next Meeting(s) Topics

# **Key Stakeholder Interviews – May 2017**

The objective of the interviews will be to gain a better understanding of the growth plans and preferences of departments, institutions, organizations and businesses in Oak Grove.

We are primarily interested in speaking with City Staff, community leaders, members of community organizations, developers, builders, business leaders and other key stakeholders who were not represented in the Advisory Committee.

We will schedule 20-25 min phone interviews or email questions to key stakeholders interested in discussing the future of Oak Grove. We can also facilitate small (focus) group conference call/online meeting discussions at the Advisory Committee's request.

# Meeting Agenda

- Introductions
- Review the Objectives and Schedule for Planning Process
- Website
- Review Online Survey Draft
- Joint Council and Planning/Parks Commission Workshop – March 2017
- Schedule Public Workshop – April 2017
- Key Stakeholder Interviews – May 2017
- **Next Meeting(s) Topics**



# **Next Meeting for Advisory Committee: July 2017**

- Review Public Engagement Feedback from March - May
  - Key Stakeholder Interviews
  - Council+Planning/Park Commission Workshop
  - Online Survey
  - Public Workshop
- Review Draft Plan Developed in June